

# ITCHEN ABBAS AND AVINGTON VILLAGE HALL

Tel: 07947 191 229  
Email: manager@iaavillagehall.co.uk

## CANDLE PERMISSION FORM

It is essential to minimise the fire risk and avoid any unnecessary damage to the Hall.

Candles and nightlights must be low level and in heavily weighted containers to prevent them from being knocked over.

Night lights must be in a holder that will not conduct heat from the metal container onto the table, covers or woodwork, either internally or externally.

Candles or night lights should not be placed near the curtains or other flammable objects.

Flares may only be used in the garden area well away from the building and any flammable objects.

**Assuming that these factors will be observed, on receipt of the signed acceptance slip, I grant permission for candles / night lights / flares to be used at the Hall by:**

|                          |  |       |  |
|--------------------------|--|-------|--|
| Name of hirer/s:         |  |       |  |
| From: (start time)       |  |       |  |
| To: (end time)           |  |       |  |
| On: (day & date of hire) |  |       |  |
| Signed by Hall Manager:  |  | Date: |  |

**NB. THE VILLAGE HALL COMMITTEE** reserves the right to refuse permission for the use of any candle, flare or night light without being obliged to give a reason for such refusal.

PLEASE COMPLETE THE SECTION BELOW AND RETURN THE WHOLE FORM TO THE ABOVE ADDRESS

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PLEASE COMPLETE THIS SECTION OF THE FORM ...

I / we have read the conditions regarding candles and I / we agree to abide by them.

I / we accept that the Village Hall Committee reserves the right to refuse permission for the use of any candles without being obliged to give a reason for such refusal.

|                |  |       |  |
|----------------|--|-------|--|
| Signed:        |  |       |  |
| Print name(s): |  | Date: |  |